

APPENDIX A

Tender Evaluation Report

Integrated Sexual Health Service in Somerset
DN665274

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1. Management Summary

The aim of the Somerset-Wide Integrated Sexual Health service (SWISH) is to provide free and comprehensive Level 1–3 sexual health and contraceptive services to meet the needs of people in Somerset and that this should provide good quality and value for money. The service will support people to make informed, confident choices and will especially focus on those people at greatest risk of poor sexual health, including targeted prevention and outreach provision.

Somerset NHS Foundation Trust is the incumbent provider, the current value of the service is estimated at £2,017,191 per annum and the end date of the current contract is 31 March 2024.

Following a Non-Key Decision approval dated 2 February 2023; the decision was taken to go out to tender using Invitation to Tender (ITT).

2. Procurement Process

This procurement was carried out in accordance with the authority’s Contract Procedure Rules and Standing Orders and Public Contracts Regulations 2015 principles.

Suppliers were invited to submit a response to the Invitation to Tender (ITT) through the e-Tendering System. The Procurement Documents were published on 5 May 2023.

Bid responses were received by the closing date of 5 June 2023 as follows:

- 1 Bidder responded.
- All Bidders submitted a compliant Bid.
- Bids were evaluated in accordance with the criteria set out in the Procurement Documents and set out in section 2.1 below.

The Commercial and Procurement Team conducted the compliance checks in conjunction with SC specialists in various areas where required.

2.1. Evaluation Methodology

Bids were evaluated in accordance with the evaluation criteria set out within the Procurement Documents which were applied as follows:

Evaluation criteria breakdown	Weighting	
	Sub criteria	Main criteria
Quality		
Proposed Service Delivery Model - Levels 1 to 3 Integrated Sexual Health Service	19%	50%
Proposed Service Delivery Model - targeted prevention and outreach	19%	



Evaluation criteria breakdown	Weighting	
	Sub criteria	Main criteria
Proposed Service Delivery Model – digital and online services	14%	
Clinical leadership, interdependencies and system-wide working	8%	
Proposed staffing, leadership and management	8%	
Quality Assurance	8%	
Safeguarding	8%	
Implementation Plan	8%	
Promotion and Communication of the Service	8%	
Total	100%	
Price		40%
Total Contract Price	100%	
Total	100%	
Social Value		10%
4.6 - Procurement Document F Social Value Calculator	50%	
4.7 Social Value Commitment	50%	
Total	100%	

2.2. Quality

The quality questions were scored and evaluated in accordance with the published criteria.

The quality element of the Tenders were evaluated by a panel of officers and moderated by staff from the Commercial and Procurement Team at Somerset Council (see Confidential Appendix B for the list of evaluators and moderators). Each evaluation panel member scored each Bid on an individual basis and prior to the moderation meeting.

Moderated scores are available in Confidential Appendix B, including the proposed award decision.

2.3. Pricing

Pricing was assessed based on the total tender price for the **Services** included by bidders within the Pricing Schedule. The tendered prices are available in Confidential Appendix B, including the proposed award decision.

2.4. Social Value

The qualitative score for social value was evaluated as per section 2.2 and moderated by Commercial and Procurement.



The value score for social value was calculated by the Commercial and Procurement team in accordance with the published criteria.

Moderated scores are available in Confidential Appendix B, including the proposed award decision.

3. Contractual Position

The Contract will be under the standard SC Service Terms and Conditions. There is a clause within the Contract under which the Authority may terminate this agreement at any time by giving 12 months' written notice to the Supplier.

As part of the bid response, Bidders were invited to offer specific measurable Social Value commitments in addition to the stated requirements of the specification. Delivery of these commitments will be monitored as part of contract management and will be added to the Somerset Council Benefits Tracker system which will be updated as the various elements of the Bidder's Social Value offer are achieved. Commitments were made relating to the Authority's priorities of employment of local people, use of local supply chain and carbon reduction in line with the requirements of sustainability and tackling climate change.

This is subject to approval of a Key Decision to award supported by this evaluation report.

3.1. Proposed Term

The awarded Contract will be for an initial term of **2** years. The contract will commence on **1 April 2024** and will continue up to the initial term which will expire on **1 April 2026**. There is no option for contract extension.

3.2. Service Levels and Contract Management

Service levels will be monitored as part of Contract Management and the contract will be managed to ensure that the service meets expectations and to identify further opportunities for cost and service improvement.

4. Risk and Mitigation

See Confidential Appendix B

5. Next Steps

- Suppliers to be informed of the decision by Commercial and Procurement Team **18 September 2023**
- Standstill period **19 - 28 September 2023**
- Contract Mobilisation/ Implementation **01 October 2023 – 31 March 2024**
- Contract awarded **01 April 2024**

End of Report